



BISHOP WINNINGTON-INGRAM CE PRIMARY SCHOOL

Dear Year 5 and Year 6 Children,

Use of the Cycle Shelter

Why have we installed a cycle shelter?

The cycle shelter has been installed to encourage the use of cycling to and from school as a means of reducing motor traffic and engendering a desire to use cycling as an alternative to the car in later life.

How much space is available?

There are a total of 12 places available: acting on advice from the Borough, we have given priority to Year 5 and 6 children who have passed Level 2 cycling proficiency.

Who may use the cycle shelter?

- 🚲 Only children with permits may store their bicycles in the shelter: it is not for the use of parents or other siblings - we do not have sufficient room.
- 🚲 It is for those who will use the shelter on a regular basis, not just those days when the weather is fine, for example.

Can I use it for my scooter?

- 🚲 No, unfortunately there are no spaces or facilities to lock scooters.

Is there any priority?

- 🚲 If there are more requests for a permit than spaces, your name will go into a hat to be drawn out on a half-term by half-term basis.

What do I need to do to use the cycle shelter?

- 🚲 You need to complete an application form with both your and your parent's signatures and return it to school.
- 🚲 Your behaviour must be appropriate to and from school at all times.
- 🚲 The cycle shelter will be open at the same times as the school gates (8.40 to 9.15 a.m. and 3.00 to 3.45 p.m.) If you are attending an after school club, you may need to wheel - not ride - your bike round to the front entrance.
- 🚲 You may not have your bicycle in any other location on the school site.

Are there any other things I need to know?

- 🚲 Anything you carry to or take from school must be in a rucksack or cycle panniers - nothing must be held in the hands while cycling.
- 🚲 You must dismount as soon as you enter the school premises.
- 🚲 You must have a cycle helmet which is named. Your cycle helmet should be locked to the bicycle through the fixed part of the chin strap; it should not be brought into school.
- 🚲 You must cycle to and from school safely. Reports of poor behavior or dangerous actions will be investigated and this privilege withdrawn, if found to be true.

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BWI CE Primary School
Application to store a bicycle in the school cycle shelter
Permit Agreement

Child's Name:

Class:

Age:

Date of Birth:

Parent/Guardian:

Home Address:

Contact telephone:

Has gained Cycling Proficiency Level 2 Yes | No |

We will ensure:

- That the bicycle is ridden to and from school in a well behaved and safe manner.
- That the rider will wear a cycle helmet (named) while the cycle is being ridden.
- That any materials taken to or from school by the rider will be in a rucksack or cycle panniers.
- That failure to adhere to the conditions we have agreed to above will result in the permit being withdrawn, either temporarily or permanently.

Signed:

Parents/ guardian:

Child: